

Diocese of Syracuse - Catholic Schools
Pre-K Application Form for Admission 2012/2013

---Please Print---

Applying for Admission to the **Trinity Catholic School Pre-K Program:** Program Entering: _____

Pre-K Student Name _____ DOB _____ Place of Birth _____
Last First Middle

Address _____ Male _____ Female _____

City _____ State _____ Zip _____

Religion _____ Parish _____

Name/Age of Siblings/School Attending _____

Student lives with _____ Both Parents _____ Mother _____ Father _____ Other (please specify) _____

Parental Information:

Tuition Billing Address - mail to: _____

Note: Both parents have a right to school information regarding the student unless one parent presents a legal document that does not permit this.

Mother's Information: Mother/Guardian's Name _____ Religion _____

Address _____ City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____ Work Phone _____

Mother/Guardian's Occupation _____ Employer's Name _____

Mother's E-mail address _____

Father's Information: Father/Guardian's Name _____ Religion _____

Address _____ City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____ Work Phone _____

Father/Guardian's Occupation _____ Employer's Name _____

Father's E-mail address _____

Person Responsible for Payment of Tuition – must complete items 1-3 in order to register your child. (Please Print)

1) Name _____ Address _____ City/State _____ Zip _____
Home Phone _____ Employer's Name _____ Work Phone _____

2) Please enclose a NON-REFUNDABLE TUITION DEPOSIT OF \$75.00 per child (maximum of \$300 per family). Make check or money order payable to TRINITY CATHOLIC SCHOOL. **Please return all completed forms along with payment to main office.**

3) It is agreed that tuition will be paid as indicated on the SMART Tuition Enrollment form.

Signature of person responsible for tuition: _____

Please provide your Social Security Number: _____

FOR OFFICE USE ONLY: Tuition Deposit Received: _____ Check #/Cash: _____
Date: _____ Tuition Charge: \$ _____

If Student is Catholic, please complete the following: Baptism _____ Date _____ Church _____

Public School District in which the student resides _____ Bus Transportation Yes No

Current School or Pre-School _____ SS# _____

Custody: This school assumes that both parents have full parental and residential custody. If this is not the case, it is the responsibility of the parents to provide the school with that portion of the divorce decree or separation agreement that articulates parental and residential custody. Should any changes occur during the year, please inform the school.

_____ **Please check here if the school should expect a custody document.**

Ethnic background of student (optional) _____
This information is used to complete the New York State Basic Educational Data Systems report that all public and non-public schools are required to submit.

Academic Information:

Does the student have a Behavioral Intervention Plan? Yes No. If yes, what are the terms of that plan? Please provide the school with a copy of that plan. Please specify below:

Does the student require any particular accommodations to facilitate his or her participation in the educational program offered by the school, other than what has been indicated in the question above? Yes No. If yes, what are those accommodations? Please specify below.

Please note: Pre-K students must be able to use the bathroom independently.

Has the student ever been tested for learning problems? Yes No.

Has testing for learning problems ever been suggested? Yes No.

Does the student have an IEP or IESP? Yes No.

Please authorize copies of these documents to be sent to the School.

Is the student currently taking medications? Yes No. If yes, please specify: _____

Does the medication need to be administered during the school day? Yes No. If yes, when? _____

Emergency Contacts

Name _____ Relationship _____

Home Phone _____ Work Phone _____ Cell Phone _____

Name _____ Relationship _____

Home Phone _____ Work Phone _____ Cell Phone _____

Name _____ Relationship _____

Home Phone _____ Work Phone _____ Cell Phone _____

Financial Information

2012/2013 PRE- K PROGRAM TUITION COST:

2 Day Program for 3 year olds	\$1,200.00
3 Day Program for 3 year olds	\$1,635.00
3 Day Program for 4 year olds	\$1,635.00
5 Day Program for 4 year olds	\$2,115.00

2012/2013 TUITION PAYMENT POLICY:

1. A student may not begin in September if there is past due tuition owed.
2. A payment plan must be in place in order for a student to start the new school year.
3. The privilege of participating in graduation ceremonies may be suspended if tuition is not paid in full.
4. Personal checks will not be accepted for past due tuition during the month of June and again after August 15th.
5. In the event that tuition is left unpaid, the school will refer your tuition account to our collection attorney and you will be responsible for all collection related fees.

I/We have read the tuition and payment policy of the school. I/We are responsible to make tuition and fee payments for the student whose name is on this application, less any financial aid granted for the 2012/13 school year.

I/We understand that the school must be informed of any physical, mental or emotional limitation known by the parents that could affect appropriate placement. Providing inaccurate or incomplete information during the application process will result in non-acceptance or dismissal from the school. Classroom placement is determined by the school.

I/We understand that the *Student Handbook* contains the official policies and procedures of the school.

Mother/Guardian's Signature

Date

Father/Guardian's Signature

Date

Complete the section below only if someone other than a parent will be responsible for the student's tuition.

Name(s) of the person(s) responsible for tuition if *other* than a parent _____

Name _____ Home Phone _____

Address _____

Employer _____ Work Phone _____ Cell Phone _____

I have read the tuition and payment policy of the school. I am responsible to make tuition payments for the student whose name is on this application, less any financial aid granted, for the 2012/13 school year according to the option selected above.

Signature of Person Responsible for Tuition Other than a Parent

Date

Social Security #

This school is fully committed to fostering an educational community that is free from discrimination based on race, national origin, skin color, disabilities, age or gender, except as concerns any matter for which there is a statutory or judicially recognized exception for religious institutions.